



PALAU NATIONAL SCHOLARSHIP BOARD

PO BOX 1608, KOROR, REPUBLIC OF PALAU 96940

PH. (680) 488-3608; FAX. (680) 488-3602

EMAIL: pnsb@palanet.com; WEB Address: www.palaumoe.net/pnsb/

Applying for Financial Assistance Checklist

No.	Procedures	Check if Complete	Date Completed
1	Must complete both pages of Financial Request Form (REQ001) (White-outs may not be accepted).		
2	Must obtain the School official signature AND school seal on Section E of REQ001.		
3	Must attach a copy of a birth-certificate (Required for all first time applicants)		
4	Must attach a copy of your current Palau passport.		
5	Must provide the most current official transcript(s). (If enrolled in multiple colleges, provide official transcripts from all colleges.)		
6	Must provide an acceptance letter to an accredited post-secondary institution as a full-time student if a high school graduate or a new or transfer student. If school is not in the USA or is unfamiliar, student must provide proof of accreditation by the appropriate accreditation in the respective country.		
7	If a returning student (absence of at least a semester, a quarter or longer), must provide a copy of a college approved re-admittance form or a copy of a readmit letter.		
8	Must declare a major/field of study. PNSB will not fund a student who does not declare a major.		
9	If applying as a junior or senior in college, must attach documented proof from the school indicating class level of at least a junior or senior.		
10	Must provide proof of physical residency of parents/legal guardians if applicant graduated from a high school outside of the Republic of Palau. (RPPL 7-13)		
11	After submission of the above items & before the deadline, follow up to make sure your file is complete.*** PNSB will not issue reminders.		
12	To claim your award, you may pick up or authorize someone to pick up by submitting your request in writing. Awards may also be mailed upon request.		
13	Fall awards not claimed by December 1st will be cancelled. Spring awards not claimed by May 1st will be cancelled.		

DEADLINE DATE: JULY 31st OF EACH YEAR

***Deadline for submitting the financial request form (REQ001) and all supporting documents is **July 31** of each year. All documents are required to be at the Palau National Scholarship Office no later than **July 31** of each year. However, PNSB will consider applications and supporting documents that are postmarked on or before **July 31** and received within thirty (30) calendar days after the deadline.

*** **PNSB will NOT issue reminders. All incomplete applications will be denied.** Applicant is responsible for making sure application is complete.